

Agenda for APC Meeting

Wednesday September 12, 2018

Hope you can all join us for the call. Our call will begin at 2:00 Eastern, 1:00 Central, 12:00 Mountain, and 11:00 Pacific. The toll free number to call 1-866-906-7447 Participant Code: 9179391

Minute Taker: Marie

| Attended: | Absent: |
|-------------------|---------------|
| Caleb Ross | Cindy Swanson |
| Kerryn deVertie | Kasia |
| Marie Stark | Peter |
| Dave Benson | Baron Brown |
| Mel Horner | |
| Joni St. John | |
| Miranda | |
| Kathleen Blessing | |
| Trent Knoles | |
| Cindy Arnold | |
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- **Approval of the Minutes from August 8, 2018**
Dave- motioned; Kathy – seconded; All in favor; Joni will send to Maria to post.
- **Sub-Committees Updates**
 - **New Member Guide - In August it was approved by the Board and has been posted to the website.**
- **2018 Workshop Planning**
 - **APC Member’s Individual Roles/Responsibilities -**
 - **Contacting/Inviting Other Jurisdictions – Kerryn has not made his phone calls. Everyone else has made attempts to contact all jurisdictions.**
 - **Presentation Status -**
 - Does Peter have an IRP person presenting with him?**
 - Some presentations have been sent to Kasia.**
 - Kasia has been denied travel, so others need to volunteer to do her presentations.**
 - Marie will be doing the Expo with Dave.**
 - Mel will do the IFTA 101 for the APC and Joni will assist her. The APC committee needs to be in the room for support.**
 - Kerryn’s presentation with 3 People on Customer Service Best Practice. No power point – dynamic panel (5 stools, 4 people, 1 empty stool for people to come up) - and skits.**
 - Kasia collecting bios – Does someone else need to do this? Miranda will help and do the distribution.**
 - Miranda will be sending emails to gather the remaining presentations.**
 - **Open APC Meeting Agenda – Everyone is good with their assignments.**
- **Other Business**
 - Mel has the information for the transportation to the hotel and will forward it to everyone.**

- **Next Meeting is October 17, 2018 in Milwaukee!**